

Highland Community Schools
Board of Directors Meeting
Thursday, February 14, 2019
5:30 p.m. – High School Board Room

The meeting was called to order at 5:30 p.m. by President Nate Robinson.

Roll call was taken with Mike Golden, Cindy Michel, Rachel Longbine, Kevin Engel and Nate Robinson present. Lois Schneider and Megan Allen were absent. Also in attendance were Ken Crawford, Superintendent, Jane O’Leary, Elementary Principal, Angela Hazelett, Secondary Principal and Sue Rich, Board Secretary.

Michel made a motion to approve the agenda, as presented. Seconded by Longbine.

Motion carried 5-0

Consent Agenda Items:

Minutes: Approval of the December 10, 2018 amended regular meeting minutes.
Approval of the January 14, 2019 regular meeting minutes.
Approval of the February 4, 2019 work session minutes

Financial Reports: Approval of the January financial reports.

Payment of Bills: Approval of the following February bills.

General Fund - \$72,630.18
Prepaid General Fund - \$5,059.98
Schoolhouse Fund - \$2,275.08
Activity Fund - \$4,385.15
Prepaid Activity Fund - \$3,681.38
Lunch Fund - \$13,557.37

School Fundraisers: Track-Online Apparel Store

Longbine made a motion to approve the items on the consent agenda. Seconded by Golden.

Motion carried 5-0

Receive Visitors: None

Matt Butler, Jaden Schmid and Luke VanSchoyck from the Highland Robotics team showed their robot and spoke about their upcoming state competition on February 23rd in Coralville.

Jane O’Leary spoke about the ESSA report and how to navigate through it and what all the graphs and data mean. There will be more detailed reports by building coming at the next 3 board meetings with the high school reporting out at the March meeting.

Golden made a motion to accept the Design Engineers services agreement in the amount of \$8,500 for the high school kitchen air conditioning upgrade. Seconded by Engel.

Motion carried 5-0

Longbine made a motion to accept the OPN Architects pre bond services in the amount of \$14,000. Seconded by Golden.

Motion carried 5-0

Engel made a motion to accept the 28E Joint Sharing Agreement for Superintendent with Lone Tree. Seconded by Golden.

Motion carried 5-0

Golden made a motion to accept the Memorandum of Understanding for operational sharing of human resources, transportation director and maintenance director with Lone Tree. Seconded by Longbine.

Motion carried 5-0

Mr Crawford went over changes on board policies 203- Board of Directors' Conflict of Interest, 204 – Code of Ethics of the Board, 205.1 –Board Member Liability, 206.1 –President, 206.2 – Vice President, 206.3 – Secretary-Treasurer, 206.3E – Secretary of the Board, 206.4 – Individual Board Members, 207-Board of Directors Legal Counsel, 208 – Ad Hoc Committees and 208.1E1 – Ad Hoc Committees Exhibit. These policies will be brought back to the next meeting for the second reading.

Michel made a motion to approve board policies 201, 202.1, 202.2, 202.3, 202.4, 202.5. Seconded by Golden.

Motion carried 5-0

- 201 – Board of Directors' Elections
- 202.1 – Qualifications
- 202.2 – Oath of Office
- 202.3 – Term of Office
- 202.4 – Vacancies
- 202.5 – Student School Board Representatives

Board of Directors:

Rachel Longbine mentioned the making up of the snow days and when that might happen.

Megan Allen sent an email stating that her and Carrie Wieland are working hard on prom and fundraising for it.

Nate Robinson stated he thought the hard surface roads only were a good idea for the situation we are in right now.

Jane O'Leary, Elementary Principal

Principal report was included in the packet. O'Leary stated she really enjoyed the work session on February 4th. Some highlights from the report were Plan on a Page, chart on growth in reading, building forts on snow day and the change of the 1st and 4th grade concert to March 19th. Another special note the 5th graders school store raised \$200 for Paws and More to help purchase tires for their van.

Angela Hazelett, Secondary Principal

Principal report was included in the board packet. Big thank you to Middle School PAK for the food for teachers tonight during parent/teacher conferences and to the staff including the cooks and bus drivers for all the shuffling around that has to be done with weather delays and cancellations. The girls basketball team is done with their season and the boys play tonight. The calendar meeting went well and changes

are being looked at especially with parent/teacher conferences possibly changing to Wednesdays next year. Also congrats to the speech improv team for their great showing at state and being invited to All State in Ames on 2/16.

Sue Rich, Board Secretary

Updated board policies were handed out to the board members.

Ken Crawford, Superintendent

Work session topics will be principal reports, bond issue and ESSA data.

A work session will be held on Monday, March 4, 2019 at 5:30 pm in the high school board room.

The next regular board meeting is scheduled for Monday, March 11, 2019 at 6:00 p.m. in the high school board room.

Longbine made a motion to adjourn at 6:58 p.m. Seconded by Michel.

Motion carried 5-0

Reports and documents and the full text of motions, resolutions, or policies considered by the Board at this meeting are on file in the Board Secretary's office, 648-3822 or 657-4180, Monday through Friday, 9:00 a.m. to 4:00 p.m.

PRESIDENT, NATE ROBINSON

SECRETARY, SUE E RICH