

Highland Community Schools
Board of Directors Meeting
Monday, August 10, 2020
5:00 p.m. – High School Board Room

The meeting was called to order at 5:00 p.m. by President Nate Robinson.

Roll call was taken with Kathy Butler, Rachel Longbine, Samantha Holden, Megan Allen and Nate Robinson present. Mike Golden and Kevin Engel were absent. Also in attendance were Ken Crawford, Superintendent, Jane O’Leary, Elementary Principal, Angela Hazelett, Secondary Principal, Bill Zywiec, Dean of Students and Sue Rich, Board Secretary.

Longbine made a motion to approve the agenda as presented. Seconded by Holden.

Motion carried 5-0

Consent Agenda Items:

Minutes: Approval of the July 13, 2020 regular meeting minutes
Approval of the July 27, 2020 work session minutes

Financial Report: Approval of the July financial reports

Payment of Bills: Approval of the following August bills

General Fund - \$127,506.89

Prepaid General Fund - \$4,460.03

Schoolhouse Fund - \$553,059.09

Prepaid Schoolhouse - \$5,915.00

Activity Fund - \$291.55

Prepaid Activity Fund - \$3,201.98

Lunch Fund - \$1,627.79

Insurance Fund \$1,215.00

Fundraisers: None

Longbine made a motion to approve the consent agenda. Seconded by Butler.

Motion carried 5-0

Receive visitors: None

Longbine made a motion to approve the Pre-School handbook for 2020-21. Seconded by Allen.

Motion carried 5-0

Longbine made a motion to approve the HR Green professional services agreement for the Waste Water Project in the amount of \$170,000. Seconded by Holden.

Motion carried 5-0

Butler made a motion to approve the change order for the HS/MS HVAC & Storage Improvements project in the amount of \$18,007.59. Seconded by Longbine.

Motion carried 5-0

Longbine made a motion to approve the change order on the asbestos abatement in the amount of \$1,020. Seconded by Allen.

Motion carried 5-0

No first reading of policies this month.

Longbine made a motion to approve the below listed board policies. Seconded by Holden.

Motion carried 5-0

- 409.1 Employee Vacation – Holidays
- 409.2 Personal Illness Leave
- 409.3 Employee Family and Medical Leave
- 409.3E1 Employee Family and Medical Leave Notice to Employees
- 409.3E2 Employee Family and Medical Leave Request Form
- 409.3R1 Employee Family and Medical Leave Regulation
- 409.3R2 Employee Family and Medical Leave Definitions

Longbine made a motion to approve the following personnel items. Seconded by Butler.

Motion carried 5-0

Resignations:

Duane Van Winkle - .5 Ag Teacher

Brittany Stumpf (Miller) – Highland Elementary Special Ed Associate

Modifications:

Amanda Carlo – From BA+16 (2) to BA+24 (2)

Board of Directors:

Megan Allen asked if all the schedules were in and Mrs Hazelett stated yes as of 10:00 this morning all high school schedules are in. Allen also asked if the application for on line learning was added to e-registration and Hazelett stated it was too late to add this to e-registration.

Rachel Longbine asked about football since this is such a hot topic and Mr Crawford stated the Iowa High School Athletic Association will make the call on if they are going to cancel the season.

Jane O'Leary, Elementary Principal:

- Registration help is scheduled at the elementary for August 11th from 4-7.
- There are several students applying for on-line learning.
- Meeting with Edmentum on-line learning program tomorrow.
- Took my grandkids to the new playground over the weekend and they loved it.

Angela Hazelett, Secondary Principal

- Bill Z suggested getting textbooks turned back in to get them disinfected before re-distributing them to other students.
- Storm hit today and the volleyball players were sent home right when it started so tried to get them all home before but some may have gotten caught in it. Sorry for this but Coach Trower did contact them to make sure they all made it home.
- Principal report was in the board packet.

Sue Rich, Board Secretary:

- Three home football games this year for the board to cover the gate. They are August 28th, September 18th and September 25th. Megan Allen and Kathy Butler will cover the gate on August 28th. We will talk about the other dates at the September 14th meeting.

Ken Crawford, Superintendent:

- At the conference athletic director's meeting they voted in favor of patrons wearing face coverings at events but the superintendents were meeting after that and may change this.
- There will be a bus meeting on Wednesday with Steve, Traci and the principals to discuss routes and the A & B groups.
- Plan to meet with Rachel to discuss how lunches will work.
- Still planning to re-organize the board goals.
- Discussing with Tim Ruth some possible welding options for students.
- Fusion Forward had someone here to take some video at the end of July to start to put the District video together and they will start to interview people in September.

The school board will have a work session on Monday, August 24, 2020 at 5:00 pm in the High School Board Room.

The next regular school board meeting is scheduled for Monday, September 14, 2020 at 6:00 p.m. at the High School Board Room.

Longbine made a motion to adjourn at 5:49 p.m. Seconded by Allen.

Motion carried 5-0

Reports and documents and the full text of motions, resolutions, or policies considered by the Board at this meeting are on file in the Board Secretary's office, 648-3822 Monday through Friday, 9:00 a.m. to 4:00 p.m.

PRESIDENT, NATE ROBINSON

SECRETARY, SUE RICH