

Highland Community Schools
Board of Directors Meeting
Monday, February 8, 2021
6:00 p.m. – High School Board Room

The meeting was called to order at 6:00 p.m. by President Nate Robinson.

Roll call was taken with Samantha Holden, Mike Golden, Kathy Butler, Rachel Longbine, Kevin Engel, Megan Allen and Nate Robinson present. Also in attendance were Ken Crawford, Superintendent, Jane O’Leary, Elementary Principal, Angela Hazelett, Secondary Principal, and Kelli Schwarz, sitting in for Sue Rich, Board Secretary, in her absence.

Engel made a motion to approve the agenda, as presented. Seconded by Longbine.

Motion carried 7-0

Consent Agenda Items:

Minutes: Approval of the January 7, 2021 special meeting minutes.

Approval of the January 11, 2021 regular meeting minutes.

Approval of the January 14, 2021 special meeting minutes.

Approval of the January 28, 2021 work session minutes

Financial Reports: Approval of the January financial reports.

Payment of Bills: Approval of the following February bills.

General Fund - \$93,919.06

Prepaid General Fund - \$8,572.44

Schoolhouse Fund - \$16,281.67

Activity Fund - \$16,441.14

Prepaid Activity Fund - \$6,067.00

Lunch Fund - \$17,362.18

School Fundraisers: HS Student Council: Flower Grams

Class of 2022: Donation Letters

Class of 2022: Online Auction for Highland Cornhole boards/bags

Golden made a motion to approve the items on the consent agenda. Seconded by Longbine.

Motion carried 7-0

Receive Visitors: None

The meeting was moved into the cafeteria so Jayme Kallaus and the Speech kids could show us a couple of Improv speeches they’re doing at the upcoming State Tournament. The kids involved were Isaac Black, Jacob Allen, Kyle Whestine, Kadin Jepson, and Emma Nicola. A State Tournament was held here on January 30th and another is to be held here on Saturday, February 13th at 10:00am. The meeting was then moved back into the board room.

Action taken on LP Storage Facility Bids. Longbine made a motion to approve Midwest Meter, Inc. in the amount of \$21,439.07 Seconded by Golden.

Motion carried 7-0

Opening facilities to outside groups was discussed. Mr. Crawford thinks we are ready to open to outside groups. Most agreed but stated masks must be worn, and facilities need to be cleaned before they leave. Butler definitely wants to open up 100% for the basketball game on February 12th, while still maintaining mask wearing and no food in gyms. Robinson wasn't sure if they needed to take formal action. Mr. Crawford just wanted some direction from the board.

Action was taken on the Superintendent's contract. Engel made a motion to approve the Superintendent's contract. Seconded by Longbine.

Motion carried 7-0

Golden made a motion to approve the highest bids for the used kitchen equipment. Seconded by Engel.

Motion carried 6-0

Holden Abstained

Bid #1 - Jeff Fields - \$825.00
Bid #2 - Jeff Fields - \$511.00
Bid #3 - Larry Schott - \$801.00
Bid #4 - Jeff Fields - \$951.00
Bid #5 - Tom Schott - \$855.00
Bid #6 - Julia McNurlen - \$275.00

Mr Crawford went over first readings on board policies 414.3 – Classified Employee Family & Medical Leave, 414.3E1 – Classified Employee Family & Medical Leave Notice to Employees, 414.3E2 – Employee Family & Medical Leave Request Form, 414.3R1 – Employee Family & Medical Leave Regulation, 414.3R2 – Employee Family & Medical Leave Definitions, These policies will be brought back to the next meeting for the second reading.

On Policy 414.1, page 2, under 'The following restrictions,' number 3 says 'Leave shall not be granted for more than three (3) non-certified employees per day (First request - first served). The word 'non-certified' should be changed to 'classified'.

Longbine made a motion to approve board policies 413.5, 413.6, 414.1, 414.2, 414.4, 414.5, and 414.6. Seconded by Butler.

Motion carried 7-0

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| 413.5 | Classified Employee Reduction in Force |
| 413.6 | Classified Employee Early Retirement |
| 414.1 | Classified Employees Vacation - Holidays - Personal Leave |
| 414.2 | Classified Employee Personal Illness Leave |
| 414.4 | Classified Employee Bereavement Leave |
| 414.5 | Classified Employee Political Leave |
| 414.6 | Classified Employee Jury Duty Leave/Court Appearances |

Longbine made a motion to approve the below resignations and appointment. Seconded by Golden.

Motion carried 7-0

Resignations:

Kayla Schneider – Assistant Varsity Track Coach

Cheyann Adamson – Middle School Softball & Girls Basketball Coach

Appointments:

Sonya Stanerson – Interim Jr. High Track Coach – 7%

Board of Directors:

Nate Robinson would like a reminder sent out that there is only one snow day left before going virtual.

Megan Allen said her son, Tyler, has gone back to the elementary school to train on life skill services through Workplace Connections. He's working with Mr. Eaton for 1 hour a day.

Angela Hazelett, Secondary Principal

Principal report was included in the board packet. Parent teacher conferences for the high school teachers will be held in the gym on 2/24 and March 3rd. She prefers face to face conferences rather than virtual.

She finally figured out the problems we've been having with Bright Arrow. They've been running updates and we haven't. Bright Arrow is on version 8 and we were on version 3. We are updated now.

After asking other area principals about Prom, she's decided to let outside guests come. Masks will be required for all students and there will be no meal before hand. She spoke to the Lone Tree principal to see when their Grand March is because we have several students going with Lone Tree students. They will hold their Grand March at 6:30. Ours will be at 8:00.

Jane O'Leary, Elementary Principal

Principal report was included in the packet. O'Leary stated Parent Teacher conferences will be held virtually again unless parents have to come in for some reason.

Ken Crawford, Superintendent

Kudos to Traci Vonnahme and Jeff Wieland for getting the hard surface route maps updated, and Cindy Peiffer on her hard work with Covid.

A work session will be held on Monday, February 22, 2021 at 5:00 pm in the high school boardroom.

The next regular board meeting is scheduled for Monday, March 8, 2021 at 6:00 p.m. in the high school boardroom.

Longbine made a motion to adjourn at 7:11 p.m. Seconded by Butler.

Motion carried 7-0

Reports and documents and the full text of motions, resolutions, or policies considered by the Board at this meeting are on file in the Board Secretary's office, 648-3822, Monday through Friday, 9:00 a.m. to 4:00 p.m.

PRESIDENT, NATE ROBINSON

ACTING SECRETARY, KELLI SCHWARZ