

Highland Community Schools
Board of Directors Meeting
Monday, August 14, 2023
5:00 p.m. – High School Board Room

The meeting was called to order at 5:00 p.m. by President Nate Robinson.

Roll call was taken with Mike Golden, Monica Jepson, Josh Thomann and Nate Robinson present. Rachel Longbine, Dan Ruth and Melissa Murphy were absent. Also in attendance were Ken Crawford, Superintendent, Sue Rich, Board Secretary, Jane O’Leary, Elementary Principal, Angela Hazelett, Secondary Principal and Bill Zywiec, Dean of Students.

Jepson made a motion to approve the agenda as presented. Seconded by Thomann.

Motion carried 4-0

Consent Agenda Items:

Minutes: Approval of the July 10, 2023 regular meeting minutes

Financial Report: Approval of the July financial reports

Payment of Bills: Approval of the following August bills

General Fund - \$323,909.33

Prepaid General Fund - \$11,540.19

Schoolhouse Fund - \$177,308.42

Prepaid Schoolhouse - \$1,773.00

Activity Fund - \$2,511.11

Prepaid Lunch Fund - \$75.00

Prepaid Insurance Fund \$223.20

Fundraisers: None

Golden made a motion to approve the consent agenda. Seconded by Jepson.

Motion carried 4-0

Receive visitors: None

Spanish Teacher Molly Zywiec along with students Meleah Fesler and Stella Slaymaker gave an overview of their trip this summer to Spain. They saw many sites including several town plazas, cathedrals, lots of interesting architecture and were able to go exploring, shopping, swimming at the beach and see a Flamenco dancing show. Sixteen students attended and 4 chaperones. Everyone said it was a great experience and one they will never forget.

Golden made a motion to approve the resolution approving revenue purpose statement, ordering an election on a revenue purpose statement to authorize expenditures from revenue received from the state secure an advanced vision for education fund, and ordering the publication of a notice of election. Seconded by Jepson. **Roll Call Vote-All Ayes.**

Motion carried 4-0

Jepson made a motion to approve the bus bid from Marion Avenue Baptist Church in the amount of \$4,123 to sell the 2009 Bluebird Bus. Seconded by Golden.

Motion carried 4-0

Golden made a motion to approve the Iowa Family Counseling Services to hold therapy sessions with our students within our buildings at no cost. Seconded by Thomann.

Motion carried 4-0

Handbooks were discussed for the 23-24 school year with the biggest change being the Good Conduct Policy.

Thomann made a motion to approve the elementary, secondary and activity handbooks. Seconded by Jepson.

Motion carried 4-0

Golden made a motion to approve the Martin Brothers bid in the amount of \$31,691.78 for additional kitchen equipment. Seconded by Thomann.

Motion carried 4-0

Golden made a motion to approve the below listed board policies. Seconded by Jepson.

Motion carried 4-0

- 104 Anti-Bullying/Harassment Policy
- 213 Public Participation in Board Meetings
- 402.02 Child Abuse Reporting
- 402.05 Required Professional Development for Employees
- 408.01 Licensed Employee Professional Development
- 503.07 Student Disclosure of Identity
- 503.7E1 Report of Student Disclosure of Identity
- 503.7E2 Request to Update Student Identity
- 505.04 Testing Program
- 505.5 Graduation Requirements
- 507.02 Administration of Medication to Students
- 507.2E1 Authorization-Asthma-Airway Constricting or Respiratory Distress Medication Self-Administration Consent Form

- 507.2E2 Parental Authorization and Release Form for the Administration of Medication or Special Health Services to Students
- 507.2E3 Parental Authorization and Release for Independent Self Carry and Administration of Prescribed Medication or Independent Delivery of Health Services by the Student
- 507.2E4 Parental Authorization and Release Form for the Administration of Voluntary School Stock of Over-The-Counter Medication to Students
- 601.01 School Calendar
- 603.05 Health Education
- 605.01 Instructional Materials Selection
- 605.01-R(1) Instructional Materials Selection-Selection of Instructional Materials Regulation
- 605.02 Instructional and Library Materials Inspection and Display
- 605.03 Objection to Instructional and Library Materials
- 605.03-R(1) Objection to Instructional and Library Materials-Reconsideration of Instructional Materials Regulation
- 605.3E5 Request to Prohibit a Student from Accessing Specific Instructional Materials
- 605.05 School Library
- 607.02 Student Health Services
- 607.02-R(1) Student Health Services-Regulation
- 804.05 Stock Prescription Medication Supply
- 804.5E1 Parental Authorization and Release Form for the Administration of a Voluntary School Supply of Stock Medication for Life Threatening Incidents

Jepson made a motion to approve the following personnel items. Seconded by Thomann.

Motion carried 4-0

Appointments:

Selena Calderon - General Cook - 5.5 hrs/day - \$12.00/hour

Board of Directors:

-No Comments

Angela Hazelett, Secondary Principal:

- All lunches will be served in the high school cafeteria this year. We will be running a high school shift and a middle school shift.
- There will be a senior lounge this year in the current high school faculty lounge and the faculty lounge will be moving to the FCS room.
- Thank you to Tim Ruth for securing several donations to be put towards the improvement of the industrial tech room and curriculum. We have received \$3800 so far.
- Load your locker will be August 20th from 5:00-6:00 pm

Jane O'Leary, Elementary Principal:

- Tim and Mary Ruth have donated a Gaga Pit (safe dodgeball) to the playground
- New teachers have been starting to come in and work in their rooms.
- The gym request for the elementary has changed to a Google Form
- Unpack your backpack will be August 22nd from 5:00-6:00 pm

Sue Rich, Business Manager

- Bill Weber visitation and thank you
- Football gate sign up for the board was discussed
- Election papers can be picked up in my office or gotten on line

Ken Crawford, Superintendent:

- Spirit of Education award will be at noon on 8/21 at the elementary school gym. Hills Bank will be serving lunch that day.
- New teachers start on 8/16 and 8/17 and the rest of the staff starts back on 8/21

Golden made a motion to hold a closed session as authorized by Section 21.5 (1)(a) of the open meetings law to review or discuss records which are required or authorized by state or federal law to be kept confidential or to be kept confidential as a condition for the board's possession or receipt of federal funds. Seconded by Thomann. **Roll Call Vote- All Ayes.**

5:45 p.m.

Motion carried 4-0

Golden made a motion to return to open session. Seconded by Jepson.

6:16 p.m.

Motion carried 4-0

There will be a Facilities Advisory Committee meeting on Monday, August 28, 2023 at 6:00 pm in the High School Library.

The next regular school board meeting is scheduled for Monday, September 11, 2023 at 5:00 p.m. at the High School Board Room.

Golden made a motion to adjourn at 6:18 p.m. Seconded by Thomann.

Motion carried 4-0

Reports and documents and the full text of motions, resolutions, or policies considered by the Board at this meeting are on file in the Board Secretary's office, 648-3822 Monday through Friday, 9:00 a.m. to 4:00 p.m.

PRESIDENT, NATE ROBINSON

SECRETARY, SUE E RICH