

Highland Community Schools
Board of Directors Meeting
Monday, June 11 2018
6:00 p.m. – High School Board Room

The meeting was called to order at 6:00 p.m. by President Nate Robinson.

Roll call was taken with Mike Golden, Rachel Longbine, Megan Allen and Nate Robinson present. Kevin Engel, Cindy Michel and Lois Schneider were absent. Also in attendance were Dr Mike Jorgensen, Superintendent, Angela Hazelett, Secondary Principal, Jane O’Leary, Elementary Principal and Sue Rich, Board Secretary.

Golden made a motion to approve the agenda, as presented. Seconded by Longbine.

Motion carried 4-0

Consent Agenda Items:

Minutes: Approval of the May 14, 2018 regular board meeting minutes

Financial Report: Approval of the May financial reports

Payment of Bills: Approval of the following June bills

General Fund – \$318,994.94

Prepaid General Fund - \$5,555.55

Schoolhouse Fund - \$23,246.40

Prepaid Schoolhouse Fund - \$5,500.00

Activity Fund - \$7,432.88

Prepaid Activity Fund - \$4,788.00

Lunch Fund - \$5,494.85

Prepaid Lunch Fund - \$137.50

Fundraisers: Highland Softball – Sponsorship signs for outfield fence

Golden made a motion to approve the items on the consent agenda excluding the payment to Nate & Julie Robinson. Seconded by Longbine.

Motion carried 4-0

Receive visitors: None

Dwight Schumm from Design Engineers gave a presentation on a feasibility study of the HVAC at the secondary building including 3 options and the cost for each.

Longbine made a motion to have the building committee review the 3 options for further recommendation at the July board meeting. Seconded by Allen.

Motion carried 4-0

Cassie Goodwin, Brian Haymond and Misty Soukup from the TLC oversight committee spoke about the year in review for the TLC grant. Goodwin spoke about the instructional coaches and how they were very beneficial for the teachers in giving them new and different strategies to use in the classroom. Soukup spoke about the building leadership team members and what their role was this year. Haymond spoke about the technology integration specialists and what types of tools they brought to the classrooms this year. He also stated they would be bringing Maker Space to the elementary next year thanks to a WCRF grant. The committee stated this grant has changed the dynamics dramatically and has been very beneficial to the staff and students.

Longbine made a motion to approve the WCRF Resolution for the following mini grant applications. Seconded by Golden.

Motion carried 4-0

First Lego League Project - \$2,000
Highland Steam Events - \$2,000

Golden made a motion to approve the SREB Aerospace support contract in the amount of \$5,060.
Seconded by Longbine.

Motion carried 4-0

Golden made a motion to increase the adult lunch price to \$3.65 for the 2018-19 school year.
Seconded by Allen.

Motion carried 4-0

Mrs Hazelett gave an overview of the camera bids for the secondary building.

Longbine made a motion to accept the bid from Electronic Engineering in the amount of \$44,886.00. Seconded by Golden.

Motion carried 4-0

Longbine made a motion to accept the support staff handbook for 2018-19. Seconded by Golden.

Motion carried 4-0

Kevin Engel arrived at 7:05 pm.

Golden made a motion to have goals review and communication be the topics for the board retreat agenda on June 21st. Seconded by Allen.

Motion carried 5-0

Dr Jorgensen went over the principal logs for the year. He said it was clear they had exceeded the number of days in their contracts and thanked them for their time and dedication.

Golden made a motion to accept the following resignations, appointments and modifications.
Seconded by Longbine.

Motion carried 5-0

Resignations:

Bobbi Adamson – Basketball Cheer Sponsor
Amy Willson – K-12 Teacher Librarian
Johannah Vittetoe – Middle School Social Studies/Reading
Kimberlea Troyer – General cook

Appointments:

Jayne Kallaus – Co-Speech Sponsor – 8% at .5
Maria Marin – Highland Elementary SE/GE Associate - \$16.61/hr

Modifications:

Carla Trees – Middle School At Risk to Secondary Art Teacher

Golden made a motion to accept the Nate & Julie Robinson payment. Seconded by Longbine.

Motion carried 4-0

Robinson abstained

Board of Directors:

- 1) Nate Robinson stated he thought graduation was very good and was glad to be a part of it.

Jane O'Leary, Elementary Principal

- 1) Summer school is going on right now with 27 students in grades K-3 attending.
- 2) Summer library is happening in both Riverside with 20 students and Ainsworth with 13 students. Camp Highland is also going right now with 12 students attending.
- 3) O'Leary started an I-Ready challenge between grades for any students who want to continue to learn during the summer. This is an on-line tutoring program the students have access to on-line.

Angela Hazelett, Secondary Principal:

- 1) Graduation went very well and the year ended well with no problems.
- 2) Attending the special education symposium today and tomorrow in Des Moines, Future Ready conference in Ankeny on Wednesday and the Multi-tiered System Support training on Thursday and Friday at GWAEA.

Sue Rich, Board Secretary:

- 1) Board Retreat will be held June 21st from 2-5 at the Riverside Casino.

Dr Mike Jorgensen, Superintendent:

- 1) We will need to have a group of 3 board members meet with a support staff employee to discuss their contract.
- 2) Interviewed 5 candidates today for the middle school position. Thanks to Jayme Kallaus and Bill Zywiec for helping with this.
- 3) This is my last official board meeting. I am very appreciative for the support I received here and the opportunity to serve. I thoroughly enjoyed the interaction with the staff and students this year.

The next regular school board meeting is scheduled for Monday, July 9, 2018 at 5:00 p.m. at the Highland Board Room.

Longbine made a motion to adjourn at 7:26 p.m. Seconded by Golden.

Motion carried 5-0

Reports and documents and the full text of motions, resolutions, or policies considered by the Board at this meeting are on file in the Board Secretary's office, 648-3822 or 657-4180, Monday through Friday, 9:00 a.m. to 4:00 p.m.

PRESIDENT, NATE ROBINSON

SECRETARY, SUE E RICH