

Highland Community Schools  
Board of Directors Meeting  
Monday, July 9, 2018  
5:00 p.m. – High School Board Room

The meeting was called to order at 5:00 p.m. by President Nate Robinson.

Roll call was taken with Mike Golden, Cindy Michel, Rachel Longbine, Kevin Engel, and Nate Robinson present. Megan Allen and Lois Schneider were absent. Also in attendance were Ken Crawford, Superintendent, Jane O’Leary, Elementary Principal and Sue Rich, Board Secretary.

Golden made a motion to approve the agenda with the revised personnel sheet. Seconded by Longbine.

Motion carried 5-0

Consent Agenda Items:

**Minutes:** Approval of the June 11, 2018 regular meeting minutes  
Approval of the June 21, 2018 board retreat minutes

**Financial Report:** Approval of the June financial reports

**Payment of Bills:** Approval of the following July bills

General Fund - \$180,594.81  
Prepaid General Fund - \$103,393.56  
Schoolhouse Fund - \$57,083.00  
Prepaid Schoolhouse - \$111,292.50  
Activity Fund - \$3,792.51  
Prepaid Activity Fund - \$38,479.46  
Lunch Fund - \$221.39  
Prepaid Lunch Fund \$85.00

**Fundraisers:** Highland Post Prom-Homecoming shirts

Golden made a motion to approve the consent agenda. Seconded by Michel.

Motion carried 4-0  
Robinson abstained

Receive visitors: None

Handbooks for 2018-19 were discussed.

Longbine made a motion to approve the handbooks for 2018-19. Seconded by Engel.

Motion carried 5-0

Bids were received for the 2018-19 school year. Bid tabulations are available in the office of the Board Secretary.

Longbine made a motion to accept the following bids for the 2018-19 school year. Seconded by Engel.

Motion carried 5-0

Anderson Erickson Dairy – milk  
Johnson County Refuse – sanitation  
Pan-O-Gold - bread  
Ferrellgas – LP gas  
Stewart & Sons – gasohol  
Stewart & Sons - diesel

Engel made a motion to approve the final tax rate of \$13.19633. Seconded by Golden.

Motion carried 5-0

The HVAC study by Design Engineers was discussed including the three options. Golden made a motion to accept option #2 in the amount of \$12,000 and to proceed with the study. Seconded by Longbine.

Motion carried 5-0

Engel made a motion to approve a \$1,000 stipend and \$50 phone allowance for the Highland Elementary head custodian. Seconded by Longbine.

Motion carried 5-0

Golden made a motion to approve the 2018-19 Board Goals as listed. Seconded by Longbine.

Motion carried 5-0

Engel made a motion to approve the following personnel items. Seconded by Michel.

Motion carried 5-0

Resignations:

Kevin Vonnahme – JH Baseball Coach

Appointments:

Michael Eden – MS/HS Social Studies/At Risk – BA (0)

JH Football Coach – 9%

Assistant Girls Basketball Coach – 12%

Marlinda Beachy - .3 FTE K-12 Librarian – MA+24 (15)

Nick Cole – Assistant Wrestling Coach – 10%  
Jeff Wieland – JH Softball Coach – 2018 Half of season - \$985.25

Board of Directors:

Nate Robinson said the trek fest was hot but the summer school float was a success. He also said yesterday at the casino was a bike safety class the Highland Elementary ESO helped with and students that attended got a free bike helmet.

Rachel Longbine asked about the trees that were dying in the front yard. They are ash trees with the disease and will have to come down. Mr Crawford is going to solicit bids on the cost of taking down the trees.

Cindy Michel said the flowers at the elementary look so nice and thanked Charlotte for her work on those.

Jane O’Leary, Elementary Principal:

- Summer school attendance has been at 85%
- Professional Development this summer includes 4 teachers attending instructional strategies for math and 9 teachers attending the blind and visually impaired conference in Des Moines at the end of July.

Schneider arrived at 5:50 pm

Sue Rich, Board Secretary:

- Worked with Mr Crawford on developing the new look of the agenda with more possible changes to come. Welcomed Mr Crawford to the district.

Ken Crawford, Superintendent:

- Met with Mrs Hazelett and Mrs O’Leary on July 2<sup>nd</sup>. They were given the book The Power of Moments to read. Mr Zywiec was busy that day but will also be reading the book as part of an administrative book study.
- Will be sending out his TGIF on Fridays each week.

The next regular school board meeting is scheduled for Monday, August 13, 2018 at 5:00 p.m. at the High School Board Room.

Golden made a motion to adjourn at 5:59 p.m. Seconded by Longbine.

Motion carried 6-0

Reports and documents and the full text of motions, resolutions, or policies considered by the Board at this meeting are on file in the Board Secretary's office, 648-3822 or 657-4180, Monday through Friday, 9:00 a.m. to 4:00 p.m.

---

PRESIDENT, NATE ROBINSON

---

SECRETARY, SUE RICH