

Highland Community Schools  
Board of Directors Meeting  
Monday, January 10, 2022  
6:00 p.m. – High School Board Room

The meeting was called to order at 6:00 p.m. by President Nate Robinson.

Roll call was taken with Mike Golden, Rachel Longbine, Samantha Holden, Megan Allen, Monica Jepson and Nate Robinson present. Kathy Butler was absent. Also in attendance were Ken Crawford, Superintendent, Angela Hazelett, Secondary Principal, Jane O’Leary, Elementary Principal and Sue Rich, Board Secretary.

Jepson made a motion to approve the agenda, as presented. Seconded by Holden.

Motion carried 6-0

Consent Agenda Items:

**Minutes:** Approval of the December 13, 2021 regular meeting minutes.

**Financial Reports:** Approval of the December financial reports.

**Payment of Bills:** Approval of the following January bills.

General Fund - \$153,414.06

Prepaid General Fund - \$5,472.48

Schoolhouse Fund - \$18,166.49

Activity Fund - \$10,145.38

Prepaid Activity Fund - \$9,801.78

Lunch Fund - \$15,241.69

**School Fundraisers:** None

Longbine made a motion to approve the items on the consent agenda. Seconded by Golden.

Motion carried 6-0

Receive Visitors: None

The Highland Elementary SIAC members Niya Ball, Hannah Hartzler, Henlee Petersen, Avery Wheeler, Jett O’Leary and Calvin Meller spoke about the fundraiser they did and how they decided who was going to get the money and what the fundraiser was going to be. On two Wednesday’s in December the students and staff could chew gum or wear a hat and pay \$1.00 to do so with the proceeds going to the University of Iowa Children’s Hospital. The students raised \$1100.53. The SIAC members are also working on a Code of Conduct for the school to help students make good decisions at all times. They stated they would like to add more members and maybe more males since there is only one. The students were nominated by their teacher to serve on the committee.

Longbine made a motion to purchase a 65 passenger bus from Hoglund Bus Company in the amount of \$102,000 to be delivered in September-October. Seconded by Allen.

Motion carried 6-0

Golden moved to approve the request to the School Budget Review committee for Modified Supplemental Amount and Supplemental Aid for the 2022-2023 Dropout Prevention Program in the amount of \$148,757 for expenditures necessary to implement the 2022-2023 at risk and dropout prevention program. Seconded by Longbine.

Motion carried 6-0

Longbine made a motion per emergency policy 209.2 to approve policy #'s 403.7-403.7E3. Seconded by Holden.

Motion carried 6-0

- 403.7 Employee Vaccination Testing for Covid-19
- 403.7R1 Employee Vaccination/Testing for Covid-19 Regulation
- 403.7R2 Required Notices to Employees
- 403.7E1 Employee Personal Attestation of Vaccination Status
- 403.7E2 Medical Accommodation Request Form
- 403.7E3 Religious Accommodation Request Form

Mr Crawford discussed the first reading of the following board policies 108 –Assistance Animals, 210.8 – Board Meeting Agenda, 212 – Closed Sessions, 212.1 – Exempt Meetings, 401.4 – Employee Complaints, 502.4 – Student Complaints and Grievances, 606.6 – Insufficient Classroom Space, 900 – Principles and Objectives for Community Relations, 901 – Public Examination of School District Records, 902.1 – News Media Relations, 902.2 – News Conferences and Interviews, 902.3 – News Releases, 902.4 – Live Broadcast or Recording. These will be brought back to the next meeting for the 2<sup>nd</sup> reading.

Golden made a motion to approve board policies 800 through 804.6R1. Seconded by Longbine.

Motion carried 6-0

- 800 Objectives of Buildings and Sites
- 801.1 Buildings and Sites Long Range Planning
- 801.2 Buildings and Sites Surveys
- 801.3 Educational Specifications for Buildings & Sites
- 801.4 Site Acquisition
- 802.1 Maintenance Schedule
- 802.2 Requests for Improvements
- 802.3 Emergency Repairs
- 802.4 Capital Assets
- 802.4R1 Capital Assets Regulation
- 802.4R2 Capital Assets Management System Definitions
- 802.5 Buildings & Sites Adaptation for Persons with Disabilities
- 802.6 Vandalism
- 802.7 Energy Conservation
- 803.1 Disposition of Obsolete Equipment
- 803.2 Lease, Sale or Disposal of School District Buildings & Sites
- 804.1 Facilities Inspections
- 804.2 District Emergency Operations Plans
- 804.4 Asbestos Containing Material
- 804.5 Stock Epinephrine Auto-Injector Supply
- 804.6 Use of Recording Devices on School Property
- 804.6R1 Use of District Owned Recording Device on District Property Regulation

Golden made a motion to approve the below resignations. Seconded by Allen.

Motion carried 6-0

Resignations:

Jason Schlabaugh – JH Football Coach

Amber Shafer – Highland Elementary Special Education Associate

Dylan Stewart – JH Wrestling Coach

Joe Donovan – Co-Head Football Coach

Board of Directors:

-Megan Allen would like to hear from Mrs Schwab the counselor at a work session if possible to go over some of the things she has been doing with the students and what is forthcoming.

-Rachel Longbine agreed with Megan and would like some more information about Kirkwood.

Angela Hazelett, Secondary Principal

-Tyler Thomann has been working with Johnson Controls and Modine on the HVAC system.

-We get lots of compliments from outsiders on our building decorations.

-Additional information in the principal report in the board packet.

Jane O’Leary, Elementary Principal

-Thanks to the elementary SIAC for coming to the meeting. They are doing a great job.

-The winter performances that were done by each class in December went very well. We will plan to do these again next year.

-The Iowa Performance Profile results were in my report. We will look at this more at the work session.

-Winter screenings are going on right now as well.

-Additional information in the principal report that was sent out.

Sue Rich, Board Secretary

-Working with Vista Software on getting our teacher contracts for next year done electronically versus the paper document.

-Continuing to work on W-2’s, 1095’s and 1099’s.

Ken Crawford, Superintendent

-The girls, boys and youth wrestling tournament was held here this weekend and went well.

-Have been working on the vaccine mandate policies among other things.

A work session will be held on Monday, January 24, 2022 at 5:00 pm in the high school board room.

The next regular board meeting is scheduled for Monday, February 14, 2022 at 6:00 p.m. in the high school board room.

Longbine made a motion to adjourn at 7:20 p.m. Seconded by Jepson.

Motion carried 6-0

Reports and documents and the full text of motions, resolutions, or policies considered by the Board at this meeting are on file in the Board Secretary's office, 648-3822, Monday through Friday, 9:00 a.m. to 4:00 p.m.

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PRESIDENT, NATE ROBINSON

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SECRETARY, SUE E RICH