

Highland Community Schools  
Board of Directors Meeting  
Monday, February 14, 2022  
6:00 p.m. – High School Board Room

The meeting was called to order at 6:01 p.m. by President Nate Robinson.

Roll call was taken with Samantha Holden, Mike Golden, Kathy Butler, Rachel Longbine, Monica Jepson, Megan Allen and Nate Robinson present. Also in attendance were Ken Crawford, Superintendent, Jane O’Leary, Elementary Principal, Angela Hazelett, Secondary Principal, and Sue Rich, Board Secretary.

Butler made a motion to approve the agenda, as presented. Seconded by Holden.

Motion carried 7-0

Consent Agenda Items:

**Minutes:** Approval of the January 10, 2022 regular meeting minutes.  
Approval of the January 24, 2022 work session minutes.  
Approval of the January 26, 2022 special meeting minutes

**Financial Reports:** Approval of the January financial reports.

**Payment of Bills:** Approval of the following February bills.

General Fund - \$250,659.43  
Prepaid General Fund - \$13,921.50  
Schoolhouse Fund - \$25,435.24  
Activity Fund - \$7,956.33  
Prepaid Activity Fund - \$5,146.60  
Lunch Fund - \$19,933.93  
Insurance Fund - \$1,260.00  
Prepaid Management Fund - \$1,229.00

**School Fundraisers:** Shooting Sports – Apparel & Cup/Water Bottle Fundraiser  
Speech Team – Clothing Sales & Food Sales Fundraisers

Golden made a motion to approve the items on the consent agenda. Seconded by Longbine.

Motion carried 7-0

Receive Visitors: None

Deb Stewart, Math Interventionist at the elementary gave information on the extra math support she has been able to provide this year. During the 1<sup>st</sup> semester she was able to give 18 students extra math support. Two screeners are used to see what students need the extra support. The screeners that she uses are the iReady Math (K-5), Number Sense (K-2) and Do the Math (3-5). She stated the students really like the hands on activities and games. One of the activities she does with the students is an estimation game and the board members were able to try their luck at this activity as well. Amy Keller the Grant Wood AEA math consultant has been very helpful with showing her things she can do to help improve the student’s math skills. Stewart stated she has really enjoyed being able to do this program this year and hopes she gets to continue in upcoming school years.

High School Student Council members Carsen Mellinger and Kate Hartzler went over some dress code changes the student council would like to see considered in the secondary handbook. The board members had a lengthy discussion about this and gave some feedback to the students on some additional changes to the dress code to take back to the student council for more discussion. No action was taken at this time.

Longbine made a motion to approve the 2022 summer reading and learning programs for the elementary. Seconded by Golden.

Motion carried 7-0

Longbine made a motion to approve the WCRF Spring Grant Resolution for the following grant application. Seconded by Allen.

Motion carried 7-0

Highland CSD – Highland Secondary Wastewater Treatment System Upgrade -  
Approx. \$1,200,000

Mr Crawford went over first readings on board policies 903.1-School-Community Groups, 903.2-Community Resource Persons & Volunteers, 903.3-Visitors to school District Buildings & Sites, 903.4-Public Conduct on School Premises, 903.5-Distribution of Materials, 903.5R1-Distribution of Materials Regulation, 904.1-Transporting Students in Private Vehicles, 904.2-Advertising and Promotion, 904.3-Participating in Public Activities by Students, 905.1-Community Use of School District Facilities & Equipment, 905.1R1-Community Use of School District Facilities & Equipment Regulation, 905.1R2-Community Use of School District Facilities & Equipment Fee Schedule, 905.1E1-Community Use of School District Facilities & Equipment Application Form, 905.1E2-Community Use of School District Facilities & Equipment Indemnity and Liability Insurance Agreement, 905.2-Tobacco/Nicotine-Free Environment, 905.3-Weapons in the School District, 906-Unmanned Aircrafts-Drones, 907-District Operation During Public Emergencies, 907.R1-District Operations During a Public Health Emergency Regulation. These policies will be brought back to the next meeting for the second reading.

Golden made a motion to approve board policies 108, 210.8, 212, 212.1, 401.4, 502.4, 606.6, 900-902.4. Seconded by Allen.

Motion carried 7-0

108	Assistance Animals
210.8	Board Meeting Agenda
212	Closed Sessions
212.1	Exempt Meetings
401.4	Employee Complaints
502.4	Student Complaints and Grievances
606.6	Insufficient Classroom Space
900	Principles and Objectives for Community Relations
901	Public Examination of School District Records
902.1	News Media Relations
902.2	News Conferences and Interviews
902.3	News Releases
902.4	Live Broadcast or Recording

Golden made a motion to approve the below resignations and appointment. Seconded by Butler.

Motion carried 7-0

Resignations:

Cindy Conrad – Secondary At-Risk Coordinator & National Honor Society Sponsor

Allison Brand – Elementary Barton Associate

Christina Waters – Secondary Special Education Associate

Cheryl Simmons – Route Bus Driver

Scott Morel – Co-Head Football Coach

Samantha Cox – Assistant Volleyball Coach

Appointments:

Michael Eden – JH Baseball Coach – 7%

Board of Directors:

Megan Allen asked about what our staff is doing to understand diversity, equity and inclusion with our students. The AEA may be able to help with training on this. She also stated she is excited about the upcoming career fair being held at Highland High School.

Rachel Longbine asked if Camp Highland would be held at the elementary this summer. There has been no feedback from the YMCA of Washington about this.

Nate Robinson stated he spent some time on 2 different Friday's doing a walk through of the classrooms at both the secondary and the elementary.

Angela Hazelett, Secondary Principal

The Career Fair will be held here at Highland High School on March 10<sup>th</sup>. There are already several businesses and colleges planning to attend. Both middle school and high school students can attend.

Mock trial is being looked at and a sign up sheet is out to gauge the interest in doing this again.

Principal report was included in the board packet.

Jane O'Leary, Elementary Principal

Since the fall enrollment count we have increased by 6 students at the elementary.

Principal report was emailed to the board.

Sue Rich, Business Manager

The FY21 audit report is done and the final report will be handed out at the work session. This will be approved at the March meeting.

Budget workshop by Larry Sigel will be 2/22.

Ken Crawford, Superintendent

Continuing to work on the Highland logo and a brochure for the District.

Wastewater bids will be opened on Thursday, 2/24.

There was an article in the newspaper about the Performance Profile.

Calendar committee will meet on 2/23.

Projector project will be completed this summer.

Plan to meet with the committee in March about the vision statement.

A work session will be held on Monday, February 28, 2022 at 5:00 pm in the high school boardroom.

The next regular board meeting is scheduled for Monday, March 14, 2022 at 6:00 p.m. in the high school boardroom.

Longbine made a motion to adjourn at 7:46 p.m. Seconded by Holden.

Motion carried 7-0

Reports and documents and the full text of motions, resolutions, or policies considered by the Board at this meeting are on file in the Board Secretary's office, 648-3822, Monday through Friday, 9:00 a.m. to 4:00 p.m.

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PRESIDENT, NATE ROBINSON

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SECRETARY, SUE E RICH