

Highland Community Schools  
Board of Directors Meeting  
Monday, December 12, 2022  
5:00 p.m. – High School Board Room

The meeting was called to order at 5:00 p.m. by President Nate Robinson.

Roll call was taken with Dan Ruth, Rachel Longbine, Mike Golden, Monica Jepson and Nate Robinson present. Melissa Murphy and Josh Thomann were absent. Also in attendance were Ken Crawford, Superintendent, Jane O’Leary, Elementary Principal and Sue Rich, Board Secretary.

Ruth made a motion to approve the agenda, as presented. Seconded by Jepson.

Motion carried 5-0

Consent Agenda Items:

**Minutes:** Approval of the November 14, 2022 regular meeting minutes.

Approval of the November 28, 2022 work session minutes.

**Financial Reports:** Approval of the November financial reports.

**Payment of Bills:** Approval of the following December bills.

General Fund - \$71,175.28

General Fund Prepaid - \$3,052.76

Schoolhouse Fund - \$17,218.14

Prepaid Schoolhouse Fund - \$1,476.00

Activity Fund - \$14,098.66

Activity Fund Prepaid - \$1,715.46

Lunch Fund - \$21,869.86

Insurance Fund - \$1,155.00

**Fundraisers:** Student Services - Huskies have SPIRIT - MTSS Fundraiser

Golden made a motion to approve the consent agenda. Seconded by Jepson.

Motion carried 4-0

Longbine abstained

Receive Visitors - None

Janelle Sulhoff, elementary instructional coach, spoke about what their professional development goals are by using the multi tiered system of support program. The one thing they found that needed to be stronger was the Core Literacy Instruction so by using the data from the FAST and ISASP assessments they were able to see what students needed to work on most. They are using a program called Blueprint Literacy so that students can become more independent in their skills. Janelle does fidelity checks with the teachers and gives feedback and the teachers are taking ownership of what they need to work on.

Mr Crawford discussed board policy 711.3 - Student Transportation for Extracurricular Activities as this needs an annual review and he stated the district would continue to transport students to extracurricular activities.

Mr Crawford discussed the winter activity numbers. There are 20 players on the boys basketball team, 15 on the girls basketball team, 16 participating in wrestling including 5 girls, 16 out for junior high wrestling, 11 out for junior high girls basketball, 2 out for bowling through Iowa City West and we have 7 wrestling cheerleaders, 6 boys basketball cheerleaders and 15 on the dance team.

Mr Crawford went over board policies 601.2, 802.4, 605.1-605.6. These policies will be brought back to the next meeting for the second reading.

Ruth made a motion to approve the below listed board policies. Seconded by Golden.

Motion carried 5-0

|        |   |
|--------|---|
| 401.13 | Staff Technology Use/Social Networking                  |
| 401.14 | Employee Expression                                     |
| 408.1  | Licensed Employee Professional Development              |
| 604.1  | Competent Private Instruction                           |
| 604.2  | Individualized Instruction                              |
| 604.3  | Program for Talented and Gifted Students                |
| 604.4  | Program for At-Risk Students                            |
| 604.5  | Religious-Based Exclusion from A School Program         |
| 604.6  | Instruction at a Post-Secondary Educational Institution |
| 604.7  | Dual Enrollment   |
| 604.8  | Foreign Students  |
| 604.10 | Online Courses  |
| 604.11 | Appropriate Use of Online Learning Platforms            |

Golden made a motion to approve the following appointment. Seconded by Longbine.

Motion carried 5-0

Appointments:

Nick Cole - Head Girls Wrestling Coach - 10%

Board of Directors:

1. Nate Robinson- Attended the Highland Elementary ESO meeting and talked to a PAK representative about a possible community relations committee. Still want to get to a Fine Arts Boosters and Athletic Boosters meeting.
2. Dan Ruth - Thanks for the opportunity to go to the school board convention. Was nice to network with other board members across the State. Continuing to work on getting more community members for the facilities committee from Riverside and Ainsworth.

Jane O'Leary, Elementary Principal:

1. Sonya Stanerson will come to the next meeting to talk about Tier 2 and Tier 3 in Positive Behavior Instruction and Support.
2. Husky Huddle had some very interesting facts brought out about staff and connections to Pearl Harbor.
3. The 4<sup>th</sup> and 5<sup>th</sup> graders will have a music concert on 12/19. Stem Event will be 12/21 as well as the winter celebration. Winter break starts 12/22.

Sue Rich, Board Secretary

1. Attended the school board convention and picked up a nice handout from the Iowa School Finance Information Services booth to give to each board member about revenue sources and allowable expenses from each fund.

Ken Crawford, Superintendent

1. Wastewater Project is being worked on at the south end of the secondary building.  
2. There has been a lot of staff and student sickness in the buildings. Thanks to Mrs Hazelett and Mr Zywiec as well as several other staff for stepping in to sub teach. Crawford was also seen subbing in the kitchen last week.

There will not be a work session in December. The next work session will be January 23, 2023 at 5:00 p.m. in the high school board room.

The next regular board meeting is scheduled for Monday, January 9, 2023 at 5:00 p.m. in the high school board room.

Longbine made a motion to adjourn at 5:51 p.m. Seconded by Ruth.

Motion carried 5-0

Reports and documents and the full text of motions, resolutions, or policies considered by the Board at this meeting are on file in the Board Secretary's office, 648-3822, Monday through Friday, 9:00 a.m. to 4:00 p.m.

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PRESIDENT, NATE ROBINSON

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SECRETARY, SUE E RICH