

Highland Community Schools  
Board of Directors Meeting  
Monday, March 13, 2023  
5:00 p.m. – High School Board Room

The meeting was called to order at 5:00 p.m. by President Nate Robinson.

Roll call was taken with Mike Golden, Rachel Longbine, Josh Thomann, Dan Ruth, Monica Jepson and Nate Robinson present. Melissa Murphy was absent. Also in attendance were Ken Crawford, Superintendent, Angela Hazelett, Secondary Principal and Sue Rich, Board Secretary.

Ruth made a motion to approve the agenda, as presented. Seconded by Longbine.

Motion carried 6-0

5:05 p.m. – The Board met in session for the purpose of a public hearing on the 2023-24 school calendar. The president called for public comments of which there were none. The public hearing was closed at 5:06 p.m.

Golden made a motion to approve the 2023-24 school calendar as presented. Seconded by Longbine.

Motion carried 6-0

Consent Agenda Items:

**Minutes:** Approval of the February 13, 2023 regular meeting minutes  
Approval of the March 6, 2023 special meeting minutes

**Financial Reports:** Approval of the February financial reports

**Payment of Bills:** Approval of the following March bills

General Fund - \$261,803.04

Prepaid General Fund - \$58.00

Activity Fund - \$9,469.34

Prepaid Activity Fund - \$2,380.35

Lunch Fund - \$17,373.32

Schoolhouse Fund - \$49,937.72

Insurance Fund - \$1,105.00

**Fundraisers:** Highland Track Team-Race Sponsorships & Apparel Sales  
Class of 2024 - Gatorade Bottle Change Fundraiser

Golden made a motion to approve the items on the consent agenda. Seconded by Longbine.

Motion carried 6-0

Receive Visitors: None

National Honor Society students Halle Hazelett, Jenna Waters, Katelyn Waters and Sarah Burton along with their advisor Molly Zywiec spoke about what they have been doing over this past year and what is coming up. Last summer the students painted the bathroom stalls with motivational sayings and were recognized on the NHS national social media sites. Some other activities they have coming up are the blood drive on 3/20, Lighthouse Homeless Shelter donation boxes and staff appreciation gifts. The induction of new members was held on 3/2 with 12 new members bringing the total membership to 23 members. They will be conducting the senior parking space fundraiser as well for next year's seniors to be able to reserve and paint a parking space for \$15.

Ruth made a motion to receive and file the 2023-24 budget estimate; to publish the budget in The News on March 23, 2023; to set the public hearing for April 10, 2023 at 5:00 pm; and to certify the budget to the county auditor by April 30, 2023 as required by law. Seconded by Longbine.

Motion carried 6-0

Kevin Westfall spoke about his Eagle Scout project which he is planning on building 2 sets of steps for people to be able to enter and exit the stage in the secondary building. He hopes to have the materials all donated and he will do all the building and planning himself with the help of other scouts. He will make sure the steps are ADA compliant and hopes to have this project done by graduation.

Golden made a motion to approve the resolution authorizing the redemption of general obligation school bonds, series 2020 dated March 11, 2020, approving a second amendment to escrow agent agreement, and levying a tax for fiscal year 2024 in the amount of \$500,000 for the redemption of general obligation school bonds, series 2020, dated March 11, 2020. Seconded by Jepson. **Roll Call Vote - All Ayes.**

Motion carried 6-0

Ruth made a motion to continue the Operational Sharing with Waco for the 23-24 school year with the positions being Superintendent, Human Resources, Curriculum Director and Maintenance. Seconded by Longbine.

Motion carried 6-0

Longbine made a motion to approve the purchase of a used 2020 Ford Transit 12 Passenger Van at a price of \$31,375.00. Seconded by Thomann.

Motion carried 6-0

Mr Crawford went over first reading on board policies 103 - Long-Range Needs Assessment, 103.R(1) - Long-Range Needs Assessment-Regulation, 105 - The People and Their School District (recommend to take out), 104 - Anti-Bullying/Harassment Policy, 104.R(1)-Anti-Bullying/Harassment Policy-Investigation Procedures, 104.E1-Complaint Form, 104.E2-Witness Disclosure Form, 104.E3-Disposition of Complaint Form, 105-Assistance Animals, 106-Title IX-Discrimination and Harassment Based on Sex Prohibited. These will be brought back to the next meeting for the second reading.

Longbine made a motion to approve the below board policies. Seconded by Golden.

Motion carried 6-0

- 100 Legal Status of the School District
- 101 Educational Philosophy of the School District
- 102 Equal Educational Opportunity
- 102.R(1) Equal Educational Opportunity-Grievance Procedure
- 102.EH(1) Equal Educational Opportunity-Annual Notice of Nondiscrimination
- 102.EH(2) Equal Educational Opportunity-Continuous Notice of Nondiscrimination
- 102.EH(3) Equal Educational Opportunity-Notice of Section 504 Student and Parental Rights
- 102.E4 Discrimination Complaint Form
- 102.E5 Witness Disclosure Form
- 102.E6 Disposition of Complaint Form
- 102 School District Instructional Organization (Take Out)

Jepson made a motion to approve the personnel item listed below. Seconded by Golden.

Motion carried 6-0

Resignations:

Heather Uitermarkt - Highland Elementary Kindergarten Teacher

Report of Board & Administration:

Dan Ruth - A facilities committee meeting was held on 3/1 with possible future projects being discussed. The group hopes to tour the district facilities during the next meeting and possible other schools to look at facilities.

Angela Hazelett - Principal report was included in the board report. She attended the Speech contest at North Scott Community Schools on Saturday. FFA week was postponed until the advisor gets back. The Meals for the Heartland Service Project conducted by the FFA will be Friday, March 31st. The Spring Play is March 24th and 25th. She will be hosting the SEISC Principal's meeting on March 21st.

Jane O'Leary – Principal report was included in the board packet. Jane was absent from the meeting.

Sue Rich – Been working on the budget, E-Rate, negotiations and audit report for next meeting.

Ken Crawford – The K-1st grade concert is Tuesday March 14th. Starting to get ready for negotiations with the teachers by the end of the month. We will be looking for some teaching staff for next year including kindergarten, special education, industrial tech and family consumer science.

A work session will be held on Monday, March 27, 2023 at 5:00 pm in the high school boardroom.

The next regular board meeting is scheduled for Monday, April 10, 2023 at 5:00 p.m. in the high school boardroom.

Longbine made a motion to adjourn at 6:05 p.m. Seconded by Jepson.

Motion carried 6-0

Reports and documents and the full text of motions, resolutions, or policies considered by the Board at this meeting are on file in the Board Secretary's office, 648-3822, Monday through Friday, 9:00 a.m. to 4:00 p.m.

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PRESIDENT, NATE ROBINSON

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SECRETARY, SUE E RICH