

Highland Community Schools
Board of Directors Meeting
Monday, November 13, 2023
5:00 p.m. – High School Board Room

The meeting was called to order at 5:00 p.m. by President Nate Robinson.

Roll call was taken with Josh Thomann, Mike Golden, Dan Ruth, Rachel Longbine, Monica Jepson and Nate Robinson present. Melissa Murphy was absent. Also in attendance were Ken Crawford, Superintendent, Angela Hazelett, Secondary Principal, Jane O’Leary, Elementary Principal and Sue Rich, Board Secretary.

Jepson made a motion to approve the agenda. Seconded by Longbine.

Motion carried 6-0

Consent Agenda Items:

Minutes: Approval of the October 9, 2023 regular meeting minutes.
Approval of the October 23, 2023 special meeting minutes.
Approval of the October 23, 2023 work session minutes.

Financial Reports: Approval of the October financial reports.

Payment of Bills: Approval of the following November bills.

General Fund - \$139,585.08
Prepaid General Fund - \$24,135.28
Schoolhouse Fund - \$17,981.91
Prepaid Schoolhouse Fund - \$29,555.00
Activity Fund - \$11,721.42
Prepaid Activity Fund - \$1,290.76
Lunch Fund - \$16,395.61
Prepaid Lunch Fund - \$850.00
Insurance Fund - \$1,080.00

School Fund Raisers: None

Golden made a motion to approve the consent agenda. Seconded by Ruth.

Motion carried 6-0

Receive Visitors: None

Classroom Cash from Hills Bank was presented by Jean Lenz and Cindy Michel in the amount of \$1,331.08. Since 2004 Classroom Cash has contributed \$40,193.32 to Highland Community Schools.

Shayla Seils, FFA Advisor spoke on behalf of the FFA students who attended the FFA National convention in Indianapolis. Some of the highlights were visiting the Fair Oaks Dairy Farm, attending the rodeo, going bowling, attending the many sessions and workshops and meeting students from other states.

Ruth made a motion to approve the purchase of the elementary bleachers in the amount of \$56,922.00 and adding the 8th row for \$4,242.00. Seconded by Longbine.

Motion carried 6-0

Longbine made a motion to approve the new phone system through Kalona Cooperative Technology Company (KCTC) which includes \$1,171.90 monthly recurring services, \$15,403.20 for equipment and \$9,600.00 for installation and setup. Seconded by Golden.

Motion carried 6-0

Longbine made a motion to approve the early retirement package for both full time and classified employees changing the date for participation to on or before February 1, 2024. Seconded by Golden.

Motion carried 6-0

Mr Crawford went over the first readings of policies 210.06 through 215.E1, 503.08, 503.08R1 and rescinding policy 213.1R. These will be brought back to the next regular meeting for the 2nd reading.

Golden made a motion to approve the below listed board policies. Seconded by Jepson.

Motion carried 6-0

- 209.01 Development of Policy
- 209.02 Adoption of Policy
- 209.03 Dissemination of Policy
- 209.04 Suspension of Policy
- 209.05 Administration in the Absence of Policy
- 209.06 Review and Revision of Policy
- 209.07 Review of Administrative Regulations
- 210.01 Annual Meeting
- 210.02 Regular Meeting
- 210.03 Special Meeting
- 210.04 Work Sessions
- 210 Order of Regular Business Meetings-Rescind

Golden made a motion to approve the following appointments. Seconded by Thomann.

Motion carried 5-0
Longbine abstained

Appointments:

Jarrold Longbine - Junior High Baseball Coach - 7%

Lillian Shrock-MS/HS Night Custodian - 8 hrs/day - \$15.00/hr

Board of Directors:

- 1) Nate Robinson attended the 4th and 5th grade concert and said it was very well done and nice to see the VFW was included. Nate also thanked Josh Thomann for his service on the board and Melissa Murphy for her service and a big thanks to Mike Golden for his 12 years of service.
- 2) Dan Ruth also attended the 4th and 5th grade concert and thanked Mike Golden for his board service.
- 3) Mike Golden stated he would most likely be at the annual meeting but wanted to say he enjoyed his 12 years on the board and will still continue to be on the facilities committee.

Angela Hazelett, Secondary Principal:

- 1) Thanks to the board members who are going off the board.
- 2) Winter sports are in full swing and the musical Newsies was well attended.
- 3) Senior class has been very good this year and are very task oriented.
- 4) Principal report was included in the board packet

Jane O'Leary, Elementary Principal:

- 1) The 4th and 5th grade concert was very well done and she was very proud of how the students handled all the extra people and the presenting of the colors, etc.
- 2) 5th Grade VIP day was very well attended.
- 3) Principal report was sent to the board prior to the meeting.

Sue Rich, Board Secretary:

- 1) School Board Convention is Wednesday 11/15 and Thursday 11/16 in Des Moines.
- 2) The 5 year financial projection model was discussed with Tim Oswald last Friday from Piper Sandler. There was very good information gotten from that meeting.

Ken Crawford, Superintendent

- 1) Handed out the statewide results of general obligation bond issues from the November 7th election.
- 2) We will hold the annual and organizational meeting hopefully on 11/27. We are waiting on the canvas of the votes.
- 3) Attended the Newsies musical and it was great seeing so many new faces in the musical.
- 4) The next Facilities Advisory Committee meeting is 12/13.

There will be a tentative annual and organizational meeting on Monday, November 27, 2023 at 5:00 pm in the high school board room.

The next regular meeting will be held on Monday, December 11, 2023 at 5:00 pm in the high school board room.

Golden made a motion to adjourn at 6:04 p.m. Seconded by Longbine.

Motion carried 6-0

Reports and documents and the full text of motions, resolutions, or policies considered by the Board at this meeting are on file in the Board Secretary's office, 648-3822, Monday through Friday, 9:00 a.m. to 4:00 p.m.

PRESIDENT, NATE ROBINSON

SECRETARY, SUE E RICH