

Highland Community Schools
Board of Directors Meeting
Monday, July 8, 2024
5:00 p.m. – High School Board Room

The meeting was called to order at 5:00 p.m. by President Nate Robinson.

President Nate Robinson administered the Oath of Office to Autumn Moyer to assume the responsibility to act as Board Secretary and Treasurer. Autumn Moyer swore under oath to uphold the responsibilities to act as Board Secretary and Treasurer.

Roll call was taken with Joslin Schott, Dan Ruth, Karen Fink, Rachel Longbine, Monica Jepson, and Nate Robinson present. John O’Leary was absent. Also in attendance were Angela Hazelett, Secondary Principal, Ken Crawford, Superintendent and Autumn Moyer, Board Secretary.

Ruth made a motion to approve the agenda as presented. Seconded by Longbine.

Motion carried 6-0

Consent Agenda Items:

Minutes: Approval of the June 10, 2024 regular meeting minutes
Approval of the June 24, 2024 board retreat minutes

Financial Report: Approval of the June financial reports

Payment of Bills: Approval of the following July bills

General Fund - \$387,055.00

Prepaid General Fund - \$188,832.49

Schoolhouse Fund - \$94,576.01

Activity Fund - \$13,691.34

Prepaid Activity Fund - \$10,321.77

Fundraisers: Softball- Highland Hideaway Hunting State Trap Shoot Volunteer Opportunity.

Longbine made a motion to approve the consent agenda. Seconded by Schott.

Motion carried 6-0

Receive visitors: None

Cole Smith, Riverside City Administrator came to speak about the Cherry Street extension. He stated that the city would need a third of an acre of Highland property. Mr. Crawford stated the district’s lawyer recommended either an easement or sale of the property being requested from the city. Mr. Smith inquired if Mr. Crawford could meet with him and the project engineer at the end of summer.

Ruth made a motion to approve athletic sharing with Iowa City West High for Boys/ Girls Swimming, Boys/Girls Bowling, and Drill Team with Hillcrest. Seconded by Longbine.

Motion carried 6-0

Schott made a motion to approve the increase of sub pay from \$135 per day to \$140 per day.
Seconded by Longbine

Motion carried 6-0

Longbine made a motion to approve the purchase of obsolete bus 12-1 to Marion Avenue Baptist Church in the amount of \$4,506.00. Seconded by Ruth.

Motion carried 6-0

The 2024 IASB Legislative Priorities were discussed.

Ruth made a motion to submit mental health, supplemental state aid, bond issues and private school choice to IASB as legislative priorities. Seconded by Schott.

Motion carried 6-0

Longbine made a motion to approve the 24-25 Elementary, Secondary, and Activity Handbooks as discussed with an added video recording policy. Seconded by Fink.

Motion carried 6-0

Ruth made a motion to approve the sharing agreement with Great Prairies AEA for shared librarian services. Seconded by Schott.

Motion carried 6-0

Mr Crawford went over changes on board policies 501.03- Compulsory Attendance, 501.09- Chronic Absenteeism and Truancy, 501.9R1- Chronic Absenteeism and Truancy, 501.9E1- Request For Remote Learning Form (rescind), 501.10- Truancy Unexcused Absences (rescind), 501.10R- Truancy Unexcused Absences Regulation (rescind), 501.12- Pregnant Students, 501.14- Open Enrollment Transfers Procedures as a Sending District, 501.15- Open Enrollment Transfers Procedures as a Receiving District, 505.02- Student Promotion Retention Acceleration, 603.01- Basic Instruction Program, 603.12- Post Secondary Education Counseling, 905.03- Weapons in the School District, 106.1- Title IX Discrimination and Harassment Based on Sex Prohibited, 106.1R1 Title IX Discrimination and Harassment Based on Sex Prohibited Education on Title IX Purpose and Requirements, 106.1R2- Title IX Discrimination and Harassment Based on Sex Prohibited Nondiscrimination in Pregnancy and Related Conditions, 106.1R3- Title IX Discrimination and Harassment Based on Sex Prohibited Responding to Complaints of Sex Discrimination, 106.1R4- Title IX Discrimination and Harassment Based on Sex Prohibited Grievance Procedure, 106.1R5- Title IX Discrimination and Harassment Based on Sex Prohibited Informal Resolution Procedure, 106.1E1 Notice of Non-Discrimination. These policies will be brought back to the next meeting for the second reading.

Longbine made a motion to approve the below listed board policies. Seconded by Jepson.

Motion carried 6-0

- 507.9 Wellness
- 507.9-R(1) Wellness-Regulation
- 404-R(2) Employee Conduct and Appearance Code of Rights and Responsibilities Regulation
- 405.1 Licensed Employee Defined
- 405.2 Licensed Employee Qualifications, Recruitment, Selection
- 405.3 Licensed Employee Individual Contracts
- 405.4 Licensed Employee Continuing Contracts
- 405.5 Licensed Employee Work Day
- 405.6 Licensed Employee Assignment
- 405.7 Licensed Employee Transfers
- 405.8 Licensed Employee Evaluation
- 405.9 Licensed Employee Probationary Status

Ruth made a motion to approve the following personnel items. Seconded by Schott.

Motion carried 6-0

Resignations:

Abbie Miller- Junior High Softball Coach

Appointments:

Jeff Hoft- Secondary Full Time Custodian \$15.00 per hour 40 hours per week
Half Time Bus Driver \$46.00 per day 149 total days

Modifications:

Randy Knottnerus- Full Time Bus Driver to Half Time Bus Driver \$57.00 per day 149 total days

Board of Directors:

No Comments.

Angela Hazelett, Secondary Principal

- Professional Development takes place during the summer months.
- Attended the Iowa Reading Research Center's Leadership Conference on June 20, 2024.
- Softball plays July 8, 2024 at 7:00 pm and the baseball season has come to an end.
- Additional information in the board meeting packet.

Jane O'Leary, Elementary Principal

No Comments-Not at meeting this month

Autumn Moyer, Board Secretary:

Began training with Sue Rich on Monday, July 1, 2024 transitioning into my role as School Business Official. Things are going well and Sue is doing a phenomenal job teaching me how to run the business office.

Ken Crawford, Superintendent:

Discussed there will be a meeting with Grant Wood AEA to discuss costs of services to be provided to Highland and stated that all teaching positions have been filled for the 24-25 school year.

A work session will be held on Monday, August 26, 2024 at 5:00 p.m. in the High School Board Room.

The next regular school board meeting is scheduled for Monday, August 12, 2024 at 5:00 p.m. in the High School Board Room.

Longbine made a motion to adjourn at 6:13 p.m. Seconded by Schott.

Motion carried 6-0

Reports and documents and the full text of motions, resolutions, or policies considered by the Board at this meeting are on file in the Board Secretary's office, 648-3822 Monday through Friday, 9:00 a.m. to 4:00 p.m.

PRESIDENT, NATE ROBINSON

SECRETARY, AUTUMN M. MOYER