

Highland Community Schools  
Board of Directors Meeting  
Monday, August 12, 2024  
5:00 p.m. – High School Board Room

The meeting was called to order at 5:01 p.m. by President Nate Robinson.

Roll call was taken with Nate Robinson, Monica Jepson, Karen Fink, John O’Leary, and Rachel Longbine present. Dan Ruth and Joslin Schott were absent. Also in attendance were Ken Crawford, Superintendent, Autumn Moyer, Board Secretary, Sue Rich, Retired Business Manager, Jane O’Leary, Elementary Principal, and Angela Hazelett, Secondary Principal.

Jepson made a motion to approve the agenda as presented. Seconded by Longbine.

Motion carried 5-0

Consent Agenda Items:

**Minutes:** Approval of the July 8, 2024 regular meeting minutes

**Financial Report:** Approval of the July financial reports

**Payment of Bills:** Approval of the following August bills

General Fund - \$247,364.53

Prepaid General Fund - \$21,025.45

Schoolhouse Fund - \$164,736.18

Activity Fund - \$17,354.09

Prepaid Activity Fund- \$9,539.26

Lunch Fund - \$1,039.05

Insurance Fund- \$972.00

Prepaid Insurance Fund \$219.00

**Fundraisers:** None

Longbine made a motion to approve the consent agenda. Seconded by Jepson.

Motion carried 5-0

Receive visitors: None

Longbine made a motion to approve the updated tax rate certification from 12.99512 to 12.95455. Seconded by O’Leary.

Motion carried 5-0

Longbine made a motion to approve the sale of obsolete equipment (wrestling mats, wrestling scale, and wood planer) via bids. Seconded by Jepson.

Motion carried 5-0

Longbine made a motion to approve the Administrative Regulations Handbook. Seconded by Fink.

Motion carried 5-0

Mr. Crawford went over changes on board policies 502.06-Weapons, 507.08-R(1)-Student Special Health Services-Regulation, 607.02- Student Health Services, 704.01- Local-State-Federal-Miscellaneous Revenue, 704.06- Fundraising Within the District, 704.06R1-R(1)- Fundraising Within the District Regulation, 706.01- Payroll Periods, 706.02- Payroll Deductions, 706.03- Reduction in Employee Pay, 706.03-R(1)- Reduction in Employee Pay-Regulation, 707.01- Presentation and Publication of Financial Information, 707.04-Audit, 707.06- Audit Committee, 708- Care Maintenance and Disposal of School District Records, 710.01- School Food Program, 801.03 Educational Specifications for Buildings & Sites, 803.02- Lease Sale or Disposal of School District Buildings & Sites, 504.05- Student Fund Raising (rescind), 504.05-R(1)- Student Fund Raising (rescind), 707.2- Treasurer's Annual Report (rescind), 707.3- Publication of Financial Reports (rescind). These policies will be brought back to the next meeting for the second reading.

Longbine made a motion to approve the below listed board policies. Seconded by O'Leary.

Motion carried 5-0

501.03	Compulsory Attendance
501.09	Chronic Absenteeism and Truancy
501.09-R1	Chronic Absenteeism and Truancy Regulation
501.12	Pregnant Students
501.14	Open Enrollment Transfers-Procedures as a Sending District
501.15	Open Enrollment Transfers- Procedures as a Receiving District
505.02	Student Promotion-Retention-Acceleration
603.01	Basic Instruction Program
603.12	Postsecondary Education Counseling
905.03	Weapons in the School District
501.9E1	Request for Remote Learning Form (rescind)
501.10	Truancy-Unexcused Absences (rescind)
501.10R	Truancy- Unexcused Absences Regulation (rescind)

Longbine made a motion to approve the following personnel items. Seconded by Jepson.

Motion carried 5-0

Resignations:

Lillian Shrock- Custodian

Molly Zywiec- High School Building Leadership Team

Appointments:

Logan Moeller- JH Girls Basketball- 7%

Logan Moeller- JH Football Coach- 7%

Board of Directors:

-No Comments

Angela Hazelett, Secondary Principal:

-8 hr webinar discussing reframing behavior.

-SAI conference went well and referenced an idea gained from the speaker about scheduling emails and educational culture.

Jane O'Leary, Elementary Principal:

-SAI conference was enjoyable.

- Social Studies pilot program.

Autumn Moyer, Business Manager

-Football gate sign up for the board was discussed

-Still training with Sue, things are going well.

Ken Crawford, Superintendent:

-SAI Conference went well. Referenced Dan Marburger story and the Iron Man athlete who completed 50 in 50 days and 100 in 100 days.

-Work session August 26, 2024 will consist of discussions regarding construction manager at risk and memorial/naming rights.

Longbine made a motion to hold a closed session as authorized by Section 21.5 (l)(a) of the open meetings law to review or discuss records which are required or authorized by state or federal law to be kept confidential or to be kept confidential as a condition for the board's possession or receipt of federal funds. Seconded by O'Leary. **Roll Call Vote-All Ayes.**

5:33 p.m.

Motion carried 5-0

Longbine made a motion to return to open session. Seconded by O'Leary.

6:01 p.m.

Motion carried 5-0

A work session will be held on Monday, August 26, 2024 at 5:00 p.m. in the High School Board Room.

The next regular school board meeting is scheduled for Monday, September 9, 2024 at 5:00 p.m. at the High School Board Room.

Longbine made a motion to adjourn at 6:02 p.m. Seconded by Jepson.

Motion carried 5-0

Reports and documents and the full text of motions, resolutions, or policies considered by the Board at this meeting are on file in the Board Secretary's office, 648-3822 Monday through Friday, 9:00 a.m. to 4:00 p.m.

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PRESIDENT, NATE ROBINSON

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SECRETARY, AUTUMN MOYER