

Highland Community Schools
Board of Directors Meeting
Monday, November 11, 2024
5:00 p.m. – High School Board Room

The organizational meeting was called to order at 5:01 p.m. by Board Secretary Autumn Moyer.

Roll call was taken with Joslin Schott, Dan Ruth, Johnny O’Leary, Karen Fink, Rachel Longbine, Monica Jepson and Nate Robinson present. Also, in attendance were Ken Crawford, Superintendent, Angela Hazelett, Secondary Principal, Jane O’Leary, Elementary Principal, Sue Rich, Retiring Business Manager, Autumn Moyer, Board Secretary.

Ruth made a motion to approve the agenda, as presented. Seconded by Longbine.

Motion carried 7-0

The election of officers was held:

Moyer asked for nominations for Board President, Nate Robinson was the only nominee. Votes of Aye 7, there were no Nay votes. Moyer asked for nominations for Vice-President, Dan Ruth was the only nominee. Votes of aye 6, Jepson abstained.

Autumn Moyer, Board Secretary, administered the oath of office to the President.

Board President, Nate Robinson, administered the oath of office to the Vice-President.

Autumn Moyer was appointed as Board Secretary/Treasurer. Jepson made a motion to approve. Seconded by Longbine.

Motion carried 7-0

Ruth made a motion to approve the day, time, and place of board meeting as the second Monday of the month at 5:00 pm in the Highland Secondary Board Room in accordance with board policy 210.2. Seconded by Schott.

Motion carried 7-0

Longbine made a motion to retain The News as the official newspaper of Highland Community School District. Seconded by O’Leary.

Motion carried 7-0

Longbine motioned to retain Brett Nitschke as the official legal counsel for Highland Community School District. Seconded by Jepson.

Motion carried 7-0

Ruth motioned to approve the official bank depositories and limits as follows for the Highland Community School District. Seconded by Longbine. Robinson abstained.

Motion carried 6-0

Farmer's & Merchants Savings Bank- \$2,000,000
Hills Bank & Trust Company- \$1,000,000
UMB Bank (PMA-ISJIT)- \$5,000,000

Longbine made a motion to follow Robert's Rule of Order in accordance with board policy 210.7. Seconded by Jepson.

Motion carried 7-0

Longbine made a motion to approve the board committee appointments for the 24-25 school year. Seconded by Schott.

Motion carried 7-0

Sue Rich, Retiring Business Manager, reviewed the annual financial report.

Consent Agenda Items:

Minutes: Approval of the October 14, 2024 regular meeting minutes.

Financial Reports: Approval of the October financial reports.

Payment of Bills: Approval of the following November bills.

General Fund - \$67,874.94

Prepaid General Fund - \$1,059.10

Schoolhouse Fund - \$6,057.67

Activity Fund - \$6,529.51

Prepaid Activity Fund - \$1,304.84

Lunch Fund - \$23,808.29

School Fund Raisers: None

Schott made a motion to approve the consent agenda. Seconded by Longbine.

Motion carried 7-0

Receive Visitors: None

Classroom Cash from Hills Bank was presented by Jean Lenz in the amount of \$1,311.41. Since 2004 Classroom Cash has contributed \$42,862.47 to Highland Community Schools.

Sandra Edwards, FFA member, spoke on behalf of the FFA students who attended the FFA National convention in Indianapolis. Some of the highlights included attending the rodeo, attending a concert, attending the many sessions and workshops and meeting students from other states. FFA advisor Shayla Seils spoke about listening to keynote speaker Temple Grandon.

Longbine made a motion to approve the 2 students for early graduation pending all requirements are met. Seconded by Jepson.

Motion carried 7-0

Mr Crawford went over the first readings of policies 408.1 through 409.3E2, 502.10, 700 and rescinding policies 409.2E1 and 409.2E2. These will be brought back to the next regular meeting for the 2nd reading.

Schott made a motion to approve the below listed board policies. Seconded by O'Leary.

Motion carried 7-0

406.05	Licensed Employee Group Insurance Benefits
406.06	Licensed Employee Tax Shelter Program
406.07	Activity Passes
407.01	Licensed Employee Resignation
407.02	Licensed Employee Contract Release
407.03	Licensed Employee Retirement
407.04	Licensed Employee Suspension
407.05	Licensed Employee Reduction in Force
407.06	Licensed Employee Early Retirement
910.01	Naming of District Facilities, Events, and Memorial Policy

Longbine made a motion to approve the following personnel items. Seconded by O'Leary.

Motion carried 7-0

Resignations:

Logan Moeller- JH Basketball Coach
Shannon Hills- Head HS Volleyball Coach
Jessica Krotz- Elementary Associate

Board of Directors:

- Ruth thanked everyone who voted on the Bond Issue and was very encouraged by the support of the community.

Angela Hazelett, Secondary Principal:

- Juniors have completed a number of tests.
- Quail is taking HS Football team to the State Finals at the UNI Dome
- The production of Clue went really well.

Jane O’Leary, Elementary Principal:

- Veteran’s Day assembly was held on 11/11 and went well.
- Kindness week 11/11-11/15
- VIP Day for 5th grade went well.
- VIP Day for 4th grade 11/21

Autumn Moyer, Board Secretary:

- School Board Convention is Wednesday 11/20 and Thursday 11/21 in Des Moines.

Ken Crawford, Superintendent

- The production of Clue was coordinated well.
- Bond Issue timeline example hand out

A work session will be held on Monday, November 25, 2024 at 5:00 pm.

The next regular meeting will be held on Monday, December 9, 2024 at 5:00 pm in the high school board room.

Longbine made a motion to adjourn at 5:58 p.m. Seconded by O’Leary.

Motion carried 7-0

Reports and documents and the full text of motions, resolutions, or policies considered by the Board at this meeting are on file in the Board Secretary’s office, 648-3822, Monday through Friday, 9:00 a.m. to 4:00 p.m.

PRESIDENT, NATE ROBINSON

SECRETARY, AUTUMN MOYER